



INTERNATIONAL FEDERATION FOR ARBITRATION



P-14 Legal Crisis Response Policy

International Federation of Arbitration (IFA)

1. Definition

This Policy establishes the framework governing the management and response to legal crises affecting the International Federation of Arbitration (IFA), including disputes, legal claims, investigations, regulatory actions, and any situation that may pose legal or reputational risk.

2. Objective

The objective of this Policy is to ensure timely, structured, and effective responses to legal crises, protect the Federation's legal position, safeguard its reputation, and minimize potential damages or liabilities.

3. Scope of Application

This Policy applies to all legal matters involving the Federation, including internal and external disputes, contractual conflicts, regulatory inquiries, and any legal risks arising from its operations or activities.

4. Governing Principles

This Policy is based on the principles of legality, confidentiality, rapid response, coordination, accountability, and protection of institutional interests.

5. Identification of Legal Crises

Legal crises shall be identified promptly upon the emergence of any legal dispute, claim, investigation, or regulatory issue that may affect the Federation.

6. Legal Response Team

A designated legal response team shall be responsible for managing legal crises, including internal legal advisors, external counsel, and relevant stakeholders.

7. Immediate Response

Upon identification of a legal crisis, immediate actions shall be taken to assess the situation, secure relevant documents, preserve evidence, and prevent escalation.

8. Legal Assessment

A thorough legal assessment shall be conducted to determine the nature of the issue, potential risks, liabilities, and appropriate response strategies.

9. Communication Management

All communications related to legal crises must be controlled, accurate, and authorized, ensuring consistency and protection of the Federation's legal position.



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10. Documentation and Evidence Preservation

All relevant documents, records, and evidence must be preserved and documented to support legal proceedings or defense strategies.

11. Engagement of Legal Counsel

External legal experts or law firms may be engaged when necessary to provide specialized legal advice or representation.

12. Regulatory Compliance

All responses must comply with applicable laws, regulations, and legal obligations in relevant jurisdictions.

13. Reputation Management

Measures shall be taken to protect the Federation's reputation, including coordinated media and public communication strategies.

14. Resolution and Settlement

Legal matters shall be resolved through appropriate mechanisms, including negotiation, arbitration, litigation, or settlement, as deemed suitable.

15. Post-Crisis Review

After resolution, a review shall be conducted to identify lessons learned and improve future crisis response mechanisms.

16. Confidentiality

All legal crisis information must be treated with strict confidentiality to protect sensitive data and legal interests.

17. Violations

Violations include unauthorized disclosure of information, failure to follow procedures, or actions that compromise the Federation's legal position.

18. Sanctions

Sanctions may include disciplinary action, legal liability, or other measures depending on the severity of the violation.

19. Review and Amendment

This Policy shall be reviewed periodically to ensure effectiveness and alignment with evolving legal and regulatory frameworks.

20. Annexes

Annexes may include legal response protocols, communication templates, incident reporting forms, and escalation procedures.